



# LEWIS COUNTY MIDDLE SCHOOL

"Building a Community of Lifetime Learners"



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## New Policies and Procedures Beginning 2019-2020 School Year:

1. **Extra-curricular activity policy:** Lewis County Middle School shall strive to make extra-curricular programs available to all students; however, participation is considered a privilege. Students must be enrolled in the Lewis County School District in order to participate in any extra-curricular activities. **Students must maintain all passing grades in English, Math, Science, Social Studies. If a student is failing one of these core classes, they will be suspended from game participation until their grade is passing. (Student must attend all events for that sport/activity)** and be in good standing with the school by demonstrating good attendance and behavior. A student must be present in school the day of any activity in order to participate in an after school game or other event. Any student who is failing a total of two (2) or more classes is suspended from **game participation** until his/her grades improve. This student will be given the opportunity for supplementary opportunities to improve before resuming extracurricular activities. A student who is failing two (2) or more classes **must** attend practice, but may not participate in any way in the extra-curricular activity until he/she is making passing grades. Any student failing any class will be monitored on a weekly basis by coaches instead of at mid-term and end of nine weeks. Monitoring shall be completed by coach or sponsor and report to principal. All extra-curricular activities shall be supervised by the sponsoring coaches and by faculty members who have selected this assignment as part of their duty for the entire time students are on school or competitive grounds. **(NOTE: This is only a minimum requirement for the school. Coaches can develop their own policy on academic performance and the school administration will uphold that policy.)**
2. **School Bus Note/Pick up Procedures:**
  - a. Bus notes will be accepted in written form or by phone by the office only and must be submitted by **no later than 1:30 PM daily**. If a note cannot be verified by a guardian, the bus note will not be issued. No call ins for bus note changes.
  - b. Pickup notes will only be accepted in written form or by phone by the office only and must be submitted by no later than 1:30 PM daily. If a note cannot be verified by a guardian, the pickup note will not be issued call ins for pickup changes.
  - c. Anyone that picks up a student early **MUST show a photo ID** before any students will be released to them.
3. **Electronic Device Procedures:** Student cell phones are to be placed in their lockers from 7:45-2:45 daily. Students can use them at lunch if so desired.
4. **Bells:** Time between classes is 4 MINUTES. Tardy will receive pink slip.
5. **Scentsies & Sprays:** Due to students and staff members allergic to some of these items, we will no longer use them at LCMS. Teachers please remove any scentsies that you may have in your rooms. Students may use deodorant/body sprays in PE class or if they participate in sporting events. **DO NOT** spray these items in hallways or classrooms. Only locker room areas.