

# Lewis County Board of Education

**Jamie Weddington, Superintendent**

PO Box 159, 251 Lions Lane, Vanceburg, KY. 41179

Phone: (606) 796-2811 Fax: (606) 796-0164

**Brenda Box**

Instructional Supervisor  
District Assessment Coordinator

**Paula Lewis**

Assistant Superintendent  
Director of Special Education  
Director of Pre-School

**Timothy Underwood**

Director of Federal Programs  
Safe Schools Coordinator

**Bill Allen**

Director of Transportation

**Lori Ginn-O'Keefe**

Director of Pupil Personnel  
Director of Food Services

## NOTIFICATION FORM FOR HARD COPY SUMMER CHECKS

I, \_\_\_\_\_ (Print Name), hereby request that my direct deposit be cancelled in order to receive my "summer checks" (July and August) on July 1, 2024.

I understand that once the "summer checks" are finished and distributed, I will immediately be put back on direct deposit for the new school year.

**Forms must be to the superintendent's office no later than June 3, 2024.**

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**Signature of Employee** **Date**

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**Witness** **Date**